Public Committee Portal

Overview



Introduction

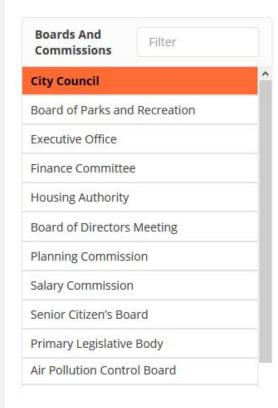
This document outlines the features available in our recently added Public Committee Portal Pages

These features will provide relevant and important information to the public, including support to apply for advertised positions



Main Page

- Lists all Boards and Commissions to select from
- List can be sorted to your preference
- Profile tab shows configurable Committee information
- Colors can be configured to match existing site
- Can be embedded as iframe into existing sites
- Can be configured to look at a single Board or Commisson only



PROFILE MEMBERS VACANCIES MEETINGS

City Council

Type

City Council

The City operates under the council-manager form of government, with a seven-member council elected to four-year terms. There are four district positions and three at-large positions. For more information regarding City Council Districts, click here. The council adopts ordinances, sets the annual budget, and directs the City through the city manager.

The mayor serves a two-year term and is elected to the position by the council. The City Council positions are nonpartisan and council members are elected to their respective positions by all of the voters within the City at the general election. Members of the City Council serve part-time and do not maintain office hours at City Hall.

Active From

2002-11-01

Active To

2022-11-30

Location

City Council Chambers

Max Terms

2

Liaison

Nici Sullivan





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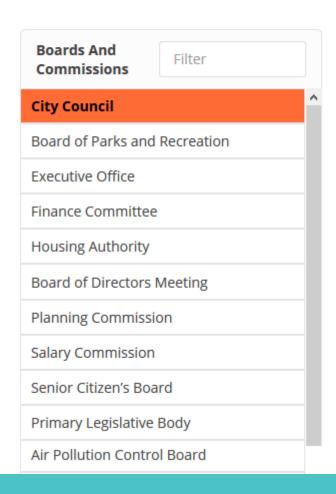
Nici Sullivan





Member Tab

- View all current members
- Configurable to show member contact information
- Select a member to view the member details
- Configurable to show member details
- Position History, Attendance and Voting history can be hidden if required



PROFILE MEMBERS VACANCIES MEETINGS

City Council members:

Xur GarLarry ThorpePosition 1, MayorPosition 2, Deputy Mayor

David SuttleAayushi SinghalPosition 4, MemberPosition 5, Member

Position 3, Member

Orla Healy

Nici Sullivan Position 6, Member





Name

Nici Sullivan

Position

Accounting Supervisor

Department

Communications

Bio

Nici was born and raised in this town and has been happily serving the members of district 45 for over 8 years.

Email

nicola.higgins@primegov.com

Phone

123-456-789

District

45

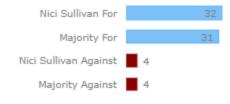
Position History

| Committee 11 | Position 👢 | Term Start ↓↑ | Term End ↓↑ |
|---------------------|------------|---------------|-------------|
| Planning Commission | Seat Five | 01/01/2019 | 12/31/2019 |

Attendance



Voting



0 meetings missed out of 25



Vacancy Tab

- Lists all vacant and advertised positions for the selected Board or Commission
- View term details
- Public users can select apply
- Forms associated with the position will be presented and will create applications in the system on submit
- Support for applications at the Committee level, specifying position and term details later in the approval workflow

Boards And Filter Commissions City Council Board of Parks and Recreation Finance Committee **Housing Authority** Board of Directors Meeting **Planning Commission** Primary Legislative Body

|--|

Planning Commission vacancies:

| Position 11 | Start Date | End Date 11 | Status 11 | Actions |
|-------------|------------|-------------|-----------|--------------|
| Position 3 | 07/01/2019 | 12/31/2021 | Current | <u>Apply</u> |
| Position 5 | 01/01/2022 | 12/31/2025 | Upcoming | <u>Apply</u> |

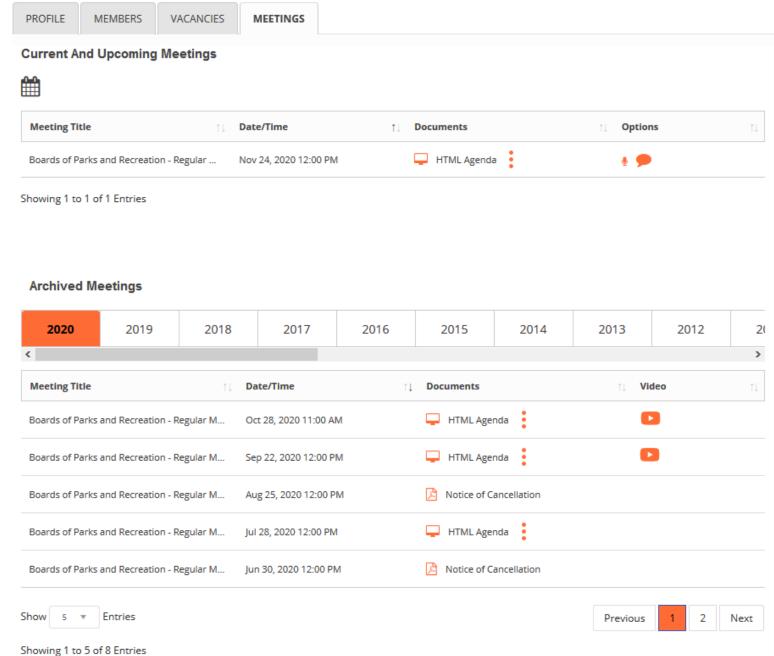
Previous 1 Next



Meetings Tab

- View of current and upcoming meetings
- Access to archived meetings
- At a glance meeting details
- Access to published meeting documents and videos
- Can be disabled for clients not using PrimeGov Meeting or Agenda Management

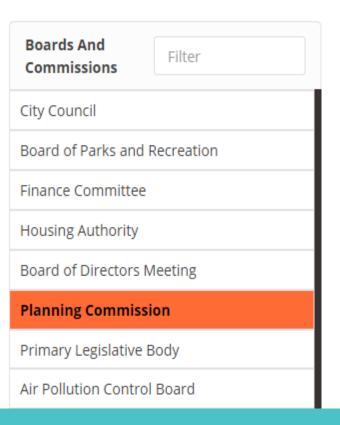






Documents Tab

- View of relevant Committee Documents
- Ability to view in the browser
- Ability to download PDF copy of the document





Planning Commission Documents:

| Title ↓↑ | Description J↑ | Actions |
|--------------------|--|------------|
| Annual Report 2019 | Annual Report 2019 | 9 🏚 |
| Committee Charter | This charter contains details on the rules and regulations set forth for the Planning Commission | |
| | Previous 1 | Next |



View All Vacancies

- Lists all vacant and advertised positions across all Boards and Commissions
- Filter across all columns
- View term details
- Public users can select apply
- Forms associated with the position will be presented and will create applications in the system on submit

Back to Boards and Commissions

| Committee | Positior ~ | Start Da 🗸 | End Dat 🗸 | Status ~ | |
|-------------------------------|--------------|------------|------------|----------|--------------|
| Planning Commission | Position 3 | 07/01/2019 | 12/31/2021 | Current | <u>Apply</u> |
| Board of Parks and Recreation | Position 5 | 01/01/2020 | 12/31/2021 | Current | <u>Apply</u> |
| Board of Parks and Recreation | Position 2 | 11/04/2020 | 12/31/2021 | Current | <u>Apply</u> |
| Executive Office | Position One | 11/21/2020 | 07/31/2022 | Upcoming | <u>Apply</u> |
| Board of Parks and Recreation | Position 7 | 01/01/2021 | 12/31/2021 | Upcoming | <u>Apply</u> |
| City Council | Position 1 | 01/01/2022 | 12/31/2025 | Upcoming | <u>Apply</u> |
| Planning Commission | Position 5 | 01/01/2022 | 12/31/2025 | Upcoming | <u>Apply</u> |
| City Council | Position 4 | 09/05/2022 | 09/04/2024 | Upcoming | <u>Apply</u> |

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Thank You